

The CTMS has been upgraded to version 3.12.1. This bulletin summarizes the key features and enhancements in this software release.

#### **New Issue Log Form View**

On a site's **Issue Log** view tab, you can now scroll down to view or enter data in the new form view.



### **Ability to Mark a Contract Status as "Current"**

When you drill into a contract's Status field, you can now check the Current check box to indicate which status should show on the contract record.



# List Duplicate Phone Numbers with Different Extensions

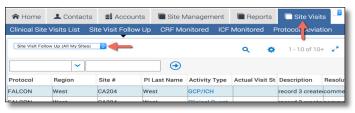
You can now list the same phone number more than once if the **Extension** is different. Previously, the system would not allow this.

Phone	es	
Туре	Number▲	Ext:
Phone	919-555-1212	345
Phone	919-555-1212	123
Pager	919-555-1234	

#### **Unblinded Records Now Viewable at Site Level**

Records from the Trip Report's **Follow-up**, **ICF's**, **CRF's**, and **Protocol Deviations** tabs can now be viewed and edited on the **Site Visits** *screen* tab, but only for those users with an "Unblinded" role designation.

This allows users to view all unblinded items without needing to run a report. It also allows users to edit or close an *Unblinded* follow-up item when there are no future site visits planned.



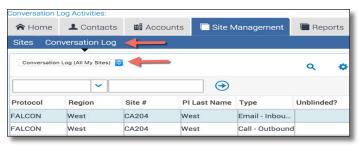
To see these records, change the view to display **Site Visit** [item] (All My Sites) from the pick-list at the top left of the window.



## **Unblinded Conversation Log Updates**

Unblinded **Conversation Log** records can now *only* be viewed by those users with an "Unblinded" role designation.

Unblinded **Conversation Log** records will also now roll up to the **Site Management** screen tab (appearing on both the list generated by clicking the **Conversation Log** link at the top of the **Site Management** screen, and the **Conversation Log** view tab). These records are also only viewable by those users with an "Unblinded" role designation.



To see these records, you may need to change the view to display **Conversation Log (All My Sites)** from the pick-list at the top left of the window.

# New Editable Fields on Site Visit Record After Trip Report Approval

After a Trip Report has been *Approved* or *Sent to Sponsor* (not at the *Submitted* status), the Site Visit's **Actual Subjects Monitored**, **Travel Time**, **Time on Site**, and **Planning**/ **Reporting Time** fields will now remain open for editing.



## **Getting Help**

CTMS documentation, additional training and resources can be found on the **CTMS Learning Center** (<a href="https://dcri.org/education-training/ctms-learning-center">https://dcri.org/education-training/ctms-learning-center</a>).

If you have additional questions or issues that you would like to discuss with CTMS support representatives, please email your requests to the **DCRI Service Desk** (<a href="mailto:dcriservicedesk@dm.duke.edu">dcriservicedesk@dm.duke.edu</a>).