


SITE VISIT SUMMARY REPORT			
Site #		Facility Name	
Date		Duke Team	
Time		Site Team	
Initial Assessment	<i>Insert information regarding the clinic etc.</i>		
Best Practices	<i>What are they doing well</i>		
Strengths	<i>e.g. Leadership, research team, resources</i>		
Potential Gaps	<i>Gap analysis information and additional information gleaned from the visit</i>		
Challenges	<i>Perceived and site identified</i>		
Attendees	<i>List of attendees from sign-in sheet</i>		