

The CTMS has been upgraded to version 3.12.1. This bulletin summarizes the key features and enhancements in this software release.

New Issue Log Form View

On a site's **Issue Log** view tab, you can now scroll down to view or enter data in the new form view.

Issue Log

Type: Protocol | Identified Date: 4/21/201 | Due Date: 5/21/201 | Assigned To: INSTRUC | Status: Open | Completed Date: | Created By: INSTRUCTOR | Description: Need to provide additional protocol training during next site visit.

Ability to Mark a Contract Status as "Current"

When you drill into a contract's Status field, you can now check the Current check box to indicate which status should show on the contract record.

Contract Status

Current	Version	Status	Date	Comments
<input checked="" type="checkbox"/>	1	Executed	8/10/2013	
<input type="checkbox"/>	1	Return - ...	8/7/2013	

List Duplicate Phone Numbers with Different Extensions

You can now list the same phone number more than once if the **Extension** is different. Previously, the system would not allow this.

Phones		
Type	Number	Ext:
Phone	919-555-1212	345
Phone	919-555-1212	123
Pager	919-555-1234	

Unblinded Records Now Viewable at Site Level

Records from the Trip Report's **Follow-up**, **ICF's**, **CRF's**, and **Protocol Deviations** tabs can now be viewed and edited on the **Site Visits** screen tab, but only for those users with an "Unblinded" role designation.

This allows users to view all unblinded items without needing to run a report. It also allows users to edit or close an **Unblinded** follow-up item when there are no future site visits planned.

Home | Contacts | Accounts | Site Management | Reports | Site Visits

Clinical Site Visits List | Site Visit Follow Up | CRF Monitored | ICF Monitored | Protocol Deviation

Site Visit Follow Up (All My Sites)

Protocol	Region	Site #	PI Last Name	Activity Type	Actual Visit St.	Description	Resolu
FALCON	West	CA204	West	GCP/ICH		record 3 create	commen

To see these records, change the view to display **Site Visit [item] (All My Sites)** from the pick-list at the top left of the window.

My Assigned Site Visits Follow Up's

- Site Visit Follow Up (All My Sites)

Unblinded Conversation Log Updates

Unblinded **Conversation Log** records can now *only* be viewed by those users with an "Unblinded" role designation.

Unblinded **Conversation Log** records will also now roll up to the **Site Management** screen tab (appearing on both the list generated by clicking the **Conversation Log** link at the top of the **Site Management** screen, and the **Conversation Log** view tab). These records are also only viewable by those users with an "Unblinded" role designation.

Conversation Log Activities

Home | Contacts | Accounts | Site Management | Reports

Sites | Conversation Log

Conversation Log (All My Sites)

Protocol	Region	Site #	PI Last Name	Type	Unblinded?
FALCON	West	CA204	West	Email - Inbou...	
FALCON	West	CA204	West	Call - Outbound	

To see these records, you may need to change the view to display **Conversation Log (All My Sites)** from the pick-list at the top left of the window.

New Editable Fields on Site Visit Record After Trip Report Approval

After a Trip Report has been *Approved* or *Sent to Sponsor* (not at the *Submitted* status), the Site Visit's **Actual Subjects Monitored**, **Travel Time**, **Time on Site**, and **Planning/Reporting Time** fields will now remain open for editing.

More Info

Expense Report Submitted: | Expense Report Approved: | Trip Report Sent to Sponsor: | Trip Report Completed: |

Exp Rpt Submit By FN: | Exp Rpt Appr By FN: | Follow-up Letter Sent: |

Exp Rpt Submit By LN: | Exp Rpt Appr By LN: |

Actual Subjects Monitored: 15 | Travel Time: 4 | Time on Site: 2.5 | Planning/Reporting Time: 6

Getting Help

CTMS documentation, additional training and resources can be found on the **CTMS Learning Center** (<https://dcri.org/education-training/ctms-learning-center>).

If you have additional questions or issues that you would like to discuss with CTMS support representatives, please email your requests to the **DCRI Service Desk** (dcriservicedesk@dm.duke.edu).